



# **CBSD Building Level Health and Safety Plan Template**

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## Type of Reopening

Based on your county's current designation and local community needs, which type of reopening has your school entity selected? **(SELECT ONE BOX BELOW)**

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels Online learning).
- Blended reopening that balances in-person learning and Online learning for all students (i.e., alternating days or weeks).
- Total Online learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): **August 31, 2020**

## Building Level Team

Individual(s)	Stakeholder Group Represented
<b>Jason Bucher</b>	Principal
<b>Matt Gale</b>	House Principal
<b>Jenn Opdyke</b>	House Principal
<b>Joe Piselli</b>	House Principal
<b>Frank Perez</b>	Facilities Specialist
<b>Lori Willingham</b>	School Nurse
<b>Laura Ladley</b>	Guidance Coordinator
<b>Chas Cathers</b>	Athletic Director

## Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Implementation Strategies:** Describe how you will implement the action steps for each section in your building.
- **Responsible Individual(s) and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.

## Cleaning, Sanitizing, Disinfecting, and Ventilation

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
<p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p style="color: red; text-decoration: underline;"><b>HYBRID, &amp; ONLINE</b></p> <ul style="list-style-type: none"> <li>• Until further notice, postpone the use of indoor facilities by outside groups until all phases are removed.</li> <li>• FEMO custodial staff follow all daily cleaning/disinfection tasks outlined in the COVID-19 Job Cards for schools &amp; restrooms.</li> <li>• Daily cleaning/disinfection of all high touch surfaces (water fillers, door handles/knobs, faucet/toilet handles, railings, etc.) twice daily using an EPA approved cleaning/disinfection chemical following CDC guidelines.</li> <li>• Daily cleaning/disinfection of all high touch hard</li> </ul>	<p style="color: red; text-decoration: underline;"><b>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</b></p> <ul style="list-style-type: none"> <li>• Same as yellow phase; except the following:</li> <li>• Playground equipment at elementary schools will remain open during the green phase. Daily disinfection completed by FEMO staff.</li> </ul>	<ul style="list-style-type: none"> <li>• Hand sanitizer stations have been installed in classrooms and high traffic areas throughout the building.</li> <li>• Hand sanitizer stations will be monitored daily.</li> <li>• All classrooms and non-academic areas will be cleaned and disinfected per CDC guidelines through the coordination of building and district FEMO staff.</li> <li>• There will be twice daily cleaning and disinfection of high touch surfaces throughout the building.</li> <li>• No outside groups will utilize indoor building facilities until further notice.</li> <li>• All FEMO custodial staff will follow all daily cleaning and disinfection tasks as outlined in the COVID-19 Job Cards for schools &amp; restrooms.</li> <li>• In accordance with the MOU between CBSD and CBEA, Teachers will clean students desks in-between</li> </ul>	<p>CB South Facilities Team CBSD FEMO Team CB South Administration CB South Faculty</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<p>surfaces (desks, tables, counters, reception areas, etc.) daily using an EPA approved cleaning/disinfection chemical following CDC guidelines.</p> <ul style="list-style-type: none"> <li>• CDC recommends the use of instant hand sanitizers (60% alcohol or greater) whenever <b>handwashing is not an option</b>.</li> <li>• Install hand sanitizer dispensers in all classrooms. The dispensers should be easily accessible near the entry so that students can apply before reaching their seats.</li> <li>• Libraries and computer labs should all make the sanitizer available before using the equipment within as well as making it accessible on the way out.</li> <li>• Other large spaces will have hand sanitizer dispensers installed for use by visitors, employees, and students as they move throughout the facility.</li> </ul>		<ul style="list-style-type: none"> <li>• Hand sanitizing stations have been installed in hallways and commons areas throughout the building</li> <li>• All bathrooms will be monitored to ensure there are paper towels and soap available at all times.</li> </ul>	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<p>Points of entry and exit are high priority for placement of dispensers along with shared spaces like, cafeterias, breakrooms, and shared work areas.</p> <ul style="list-style-type: none"> <li>• All facilities which include but are not limited to locker rooms, band rooms, training rooms, weight rooms, gyms, auditoriums, etc., will be cleaned/disinfected as per CDC guidelines.</li> <li>• Ensure ALL hand sanitizer and soap dispensers are full daily, and disinfected multiple times daily.</li> <li>• All individuals sanitize/wash hands on a frequent basis.</li> <li>• Playground equipment will remain closed during the red and yellow phases.</li> <li>• Buses will be disinfected through electrostatic sprayers with Vital Oxide on a weekly basis.</li> </ul>			



Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<ul style="list-style-type: none"> <li>Vital Oxide will be run through heater vents on all vehicles on a weekly basis.</li> <li>All “high touch” surfaces in buses will be cleaned twice daily with sanitizing wipes.</li> </ul>			
<b>Other cleaning, sanitizing, disinfecting, and ventilation practices</b>	<p><b><u>HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Flush all water systems to ensure they are safe in order to minimize risk of diseases associated with water.</li> <li>Water fountains will not be in use for students and staff. Water bottle filling stations will be available, where applicable. Hand sanitizer dispensers will be installed near filling stations.</li> <li>Ensure HVAC systems (heating, ventilation, and air conditioning systems) are operating properly.</li> <li>Where possible/available, increase air exchanges &amp; ventilation in classrooms</li> </ul>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Same as in yellow phase.</li> </ul>	<ul style="list-style-type: none"> <li>All water fountains have been capped.</li> <li>Water bottle filling stations will be installed by district FEMO staff.</li> <li>Water systems will run daily to ensure safety and minimize risk of diseases in association with water.</li> <li>Building HVAC systems will be monitored by CBS Facilities Specialist and district FEMO staff.</li> <li>Where and when possible windows will be opened to increase ventilation in classrooms, hallways, and buses.</li> <li>Classroom doors should be left open</li> </ul>	CB South Facilities Team CBSD FEMO Department CB South Administration CB South Faculty

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<p>and common areas using windows and the building automation system.</p> <ul style="list-style-type: none"> <li>• Increase HVAC filter changes for improved indoor air quality</li> <li>• Interior doors to remain open to increase circulation of air flow when possible.</li> </ul>			

### Social Distancing and Other Safety Protocols

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p><b><u>HYBRID</u></b></p> <ul style="list-style-type: none"> <li>• Minimum six-foot distancing between students, where feasible</li> <li>• Assigned seating in all classrooms</li> <li>• Re-configure classroom setups as collaborative spaces with traditional desks/chairs</li> <li>• Remove all excess furniture from classroom</li> <li>• Desks will all face instructor</li> </ul>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY) &amp; HYBRID</u></b></p> <ul style="list-style-type: none"> <li>• Same as Yellow except the traditional model will have a minimum of three feet distance between students, where feasible</li> </ul>	<ul style="list-style-type: none"> <li>• Masks or Face Shields must be worn at ALL times.</li> <li>• Due to the size our South classrooms, most will be set up with 6 feet separation</li> <li>• All desks have been placed facing the teacher</li> <li>• Teachers have been instructed to remove all personal items (ie. furniture)</li> <li>• All excess chairs and desks have been relocated to the Auxiliary Gym for storage</li> </ul>	<p>CB South Building Administrators CB South Guidance Department Coordinator</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<ul style="list-style-type: none"> <li>Utilize open spaces and outdoor spaces when appropriate, maintaining a six-foot distance, where feasible.</li> <li>Staff must maintain six-foot distancing in planning centers and other communal areas, when feasible</li> <li>Consider adult spacing needs when there are additional supports in a classroom (EA's, PCA's, IA's, related service providers, etc.). Encourage related services to be a pull-out model whenever possible.</li> </ul> <p style="text-align: center;"><b><u>ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Conduct all meetings in a virtual manner. Teachers who are teaching online should be teaching from their classroom and <b>maintain PA DOH and CDC social distancing guidelines.</b></li> </ul>		<ul style="list-style-type: none"> <li>Hybrid 1 and Hybrid 2 students were balanced as much as possible.</li> <li>Planning centers will be organized to allow for 6ft. separation</li> <li>Based on the number of adults in the classrooms, individual plans were developed based on the needs of the students, size of the classroom, etc. to allow for a 6ft. social distancing.</li> <li>Broadcast stations will be available in all academic classrooms for live streaming of instruction.</li> </ul>	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p style="text-align: center;"><b><u>HYBRID</u></b></p> <p><u>Elementary</u></p> <ul style="list-style-type: none"> <li>• Students will be seated a minimum of six feet apart whenever eating, where feasible</li> <li>• Students will be assigned seating</li> <li>• Students will all face same direction (no cross-table)</li> <li>• Where possible, additional open spaces will be utilized to allow for distancing (gymnasium, etc.)</li> <li>• Additional lunch periods will be scheduled when necessary</li> <li>• Where social distancing in cafeteria and other open spaces is not feasible, students will be split between the cafeteria, open spaces, and/or classrooms</li> </ul>	<p style="text-align: center;"><b><u>TRADITIONAL (ELEMENTARY ONLY) &amp; HYBRID</u></b></p> <ul style="list-style-type: none"> <li>• Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>• All furniture was removed from the auditorium lobby and all six Pods</li> <li>• A grab and go lunch station will be installed in South's main lobby.</li> <li>• The Faculty Dining room has been arranged to allow for Social Distancing. Another space may need to be considered to allow access to all.</li> <li>• Food and drink will be permitted during Titan Forum which will occur as an extension of 2<sup>nd</sup> block. All 2<sup>nd</sup> block classrooms will have desks on a 6ft. distance to allow students to remove their masks.</li> <li>• An EA/PCA break schedule will be created to address social distancing needs in the Staff Dining Room.</li> <li>• Cafeteria vending machines will be closed.</li> <li>• Benches throughout South have been labelled as CLOSED.</li> <li>• The Student Innovation Center is closed.</li> </ul>	<p>CB South Administration  CB South Facilities Team  CB South Support Staff</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<ul style="list-style-type: none"> <li>Snack time should be addressed at the building level, adhering to the 6' social distancing restrictions, where feasible</li> </ul> <p><u>Secondary</u></p> <ul style="list-style-type: none"> <li>Secondary students will not eat in school. Grab and Go lunches will be available for all students at dismissal time.</li> </ul> <p><u>Staff</u></p> <ul style="list-style-type: none"> <li>Staff break rooms will be re-configured to allow for proper distancing. There will be an increase of signage to promote awareness in this area.</li> </ul> <p><u>General</u></p> <ul style="list-style-type: none"> <li>Limit the use of self-service food distribution in the cafeteria (e.g. meals and/or snacks served at school will be individually packaged and served directly to students; milk or juice may be available separately and</li> </ul>			

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<p>will also be served directly to students; Portion controlled condiments and wrapped, disposable utensils will be provided and served directly to students; disposable plates, bowls, and food containers will be used).</p> <ul style="list-style-type: none"> <li>• As always, ensure the safety of students with food allergies.</li> <li>• Teachers will clean and sanitize desks after students eat in the classroom.</li> </ul>			
<p>* <b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Provide staff and students with time and resources to sanitize hands before/after lunch, recess, and other transitional times</li> <li>• Limited restroom use</li> <li>• Classrooms will be assigned to specific restrooms</li> <li>• Increased number of hand-sanitizer stations throughout the building</li> <li>• Restroom use between periods will be discouraged</li> <li>• Encourage hand/objects away from the face.</li> </ul>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>• Classrooms have been assigned to specific bathrooms with electronic sign-out sheets to support contact tracing efforts.</li> <li>• Bathroom usage will be monitored in-between classes to limit capacity and maintain social distancing measures.</li> <li>• Building signage has been created to remind all students and staff about proper hygiene and social distancing techniques.</li> </ul>	<p>CB South Administration  CB South Facilities Team  CB South Faculty &amp; Staff  CB South Students</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<ul style="list-style-type: none"> <li>All students and staff will be reminded to wash/sanitize their hands before and after eating, and after using the bathroom.</li> </ul>			
<p>* <b>Posting signs in highly visible locations that promote everyday protective measures and how to stop the spread of germs</b></p>	<p><b><u>HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Signage promoting proper hygiene should be readily visible in locations such as classrooms, restrooms, hallways, sanitizing stations, communal spaces for both staff and students, etc.</li> <li>Signage promoting social distancing will be provided in classrooms, restrooms, hallways, sanitizing stations, communal spaces for both staff and students, etc. reminding individuals to limit clustering: <ul style="list-style-type: none"> <li>Mark areas for traffic flow</li> <li>Other necessary distancing procedures</li> </ul> </li> <li>Throughout each district building, multiple level appropriate signage (elementary, middle, high) will be posted related to the</li> </ul>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>Building signage has been created to remind all students and staff about proper hygiene and social distancing techniques.</li> <li>Hand washing, mask wearing, and social distancing measures will be communicated through weekly newsletters and Titan TV.</li> </ul>	<p>CB South Administration CB South Facilities Team</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<p>following infection control measures:</p> <ul style="list-style-type: none"> <li>○ Proper wearing and removal of face masks</li> <li>○ Social distancing (wall and floor signage)</li> <li>○ hand washing</li> <li>○ germ prevention</li> <li>○ when to stay home symptoms</li> </ul> <ul style="list-style-type: none"> <li>• Signage will be provided in diverse languages as appropriate</li> <li>• Signage will be ADA compliant as appropriate</li> <li>• Technology (school news, daily broadcasts, communications, school websites, etc.) will be used as a source for delivering announcements on protective measures</li> </ul>			
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Only those visitors considered essential may enter the school building</li> </ul>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Same as yellow phase</li> </ul>	<p>Essential Visitors are defined as:  District employees  Contracted service providers such as SAP counselors,  Contract nurses,  Lakeside counselors,  OT/PT/Outside Speech Contractors,  BCIU employees,  Service Technicians,</p>	<p>CB South Administration  CB South Support Staff  CB South Faculty  CB South Receptionist</p>



Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<ul style="list-style-type: none"> <li>• A list of essential visitors should be maintained and updated; those not on the list will not be granted access</li> <li>• All essential visitors will be required to follow the same safety guidelines as all other school personnel (wear a face covering, sanitize upon arrival, maintain social distance, etc.)</li> <li>• Deliveries and student item drop-offs must be left in the vestibule of the building</li> <li>• Parent pickup (due to student illness or other) may be done outside the school building with staff escort, where feasible</li> <li>• No volunteers permitted to participate in classroom events</li> <li>• All assemblies and town halls will be virtual</li> <li>• Virtual IEP, 504 meetings unless the parent/guardian requests an in-person meeting. All other meetings will be held virtually.</li> <li>• Visitors must be screened using a symptom checker form. Provide a visible marker (i.e., paper wristband</li> </ul>		<p>Emergency Personnel</p> <ul style="list-style-type: none"> <li>• A contactless sign in procedure has been established for essential visitors</li> <li>• All essential visitors will be required to self-screen for COVID symptoms</li> </ul>	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	or visitor badge sticker), indicating proof of screening.			
<p>* <b>Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</b></p>	<p style="text-align: center;"><b><u>HYBRID</u></b></p> <ul style="list-style-type: none"> <li>• Athletics programs are addressed in a separate health and safety plan</li> <li>• Locker room use prohibited for PE classes</li> <li>• Weight room use prohibited</li> <li>• Ensure classes are appropriately social distanced</li> <li>• Ensure activities do not require sharing resources</li> <li>• No use of shared equipment including playgrounds</li> <li>• Reminders of frequent handwashing before and after recess</li> </ul> <p>During secondary indoor PE instruction:</p> <ul style="list-style-type: none"> <li>• Social distancing (6 ft) will be followed.</li> <li>• Sanitizing equipment after each use</li> <li>• Reminders of frequent handwashing before and after PE</li> </ul>	<p style="text-align: center;"><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Same as yellow phase except:</li> </ul> <p>Elementary Recess:</p> <ul style="list-style-type: none"> <li>• Staggered access to playground equipment during recess</li> <li>• Staggered recess periods across school day, when feasible</li> </ul>	<ul style="list-style-type: none"> <li>• See Athletics Safety Plan for specific details.</li> <li>• The weight rooms is closed.</li> <li>• Locker rooms will ONLY be used by athletes (see Athletics Safety Plan for specific details)</li> <li>• All equipment will not be shared. Any materials used in class will be disinfected and sanitized between classes.</li> <li>• Hand washing will be encouraged throughout the day.</li> </ul>	<p>CB South PE Teachers  CB South Athletic Director  CB South Coaches  CB South Administration</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<p>During Secondary PE outdoor instruction:</p> <ul style="list-style-type: none"> <li>Sanitize equipment, when possible, after each use. Reminders of frequent handwashing before and after PE</li> </ul> <p>** The Board approved a separate Athletic program safety plan, as required by the PA Department of Education on June 23, 2020.</p> <p><b><u>ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Teachers will conduct PE classes and other team building activities virtually.</li> </ul>			
<p><b>Limiting the sharing of materials among students</b></p>	<p><b><u>HYBRID</u></b></p> <ul style="list-style-type: none"> <li>Every student K-12 will be provided with a device</li> <li>Use virtual/digital alternatives in classroom when possible</li> <li>Library books will be isolated before checking out to students</li> <li>Minimize amount of student tools and resources needed (pencils, papers, folders, etc.) to reduce materials transitioning from home to school and school to home</li> </ul>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY) &amp; HYBRID</u></b></p> <ul style="list-style-type: none"> <li>Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>Students will receive technology materials through a district wide drive-thru distribution.</li> <li>Teachers will provide access to digital materials whenever possible.</li> <li>Other materials will not be used for 4 days in-between student use.</li> <li>Student material drop-off and pick-up drive-thru events will occur as necessary.</li> </ul>	<p>CB South Administration  CB South Teachers  CB South Support Staff  CBSD Technology &amp; Innovation Department</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<ul style="list-style-type: none"> <li>Backpacks hung on back of chair at elementary level to avoid congregating at closet</li> <li>Elementary specials will be held in home classrooms.</li> </ul> <p style="text-align: center;"><b><u>ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Implement a 1-to-1 scenario across the district. (K-2 iPad and 3-12 Laptops).</li> <li>Limit the sharing of loaner laptops and iPads across the school district.</li> <li>Continue with model of technology support and help that was devised during the distance learning period in the spring 2020.</li> </ul>			
<b>Staggering the use of communal spaces and hallways</b>	<p style="text-align: center;"><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Bell schedules will be staggered at the secondary level, where feasible</li> <li>Strict traffic patterns will be enforced in hallways (middle divider in center of hallway floor, arrows directing traffic, one-</li> </ul>	<p style="text-align: center;"><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Same as yellow phase except traditional model will adhere to 3 feet physical distance between chairs and wear a mask at all times.</li> </ul>	<ul style="list-style-type: none"> <li>New bell schedule has been created to accommodate instructional models in place.</li> <li>Hallway traffic patterns have been modified to one-way where feasible.</li> <li>Lockers will not be made available to students.</li> <li>There will be no congregating in hallways or common areas.</li> <li>Signage has been placed throughout the building to remind</li> </ul>	CB South Administration CB South Faculty & Staff

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	way hallways where feasible) <ul style="list-style-type: none"> <li>No locker/cubby use allowed</li> <li>Congregating in common areas will be prohibited</li> <li>Employees and students must adhere to 6-foot physically distanced guidelines and wear face coverings at all times when in communal areas (excluding times in office space alone).</li> <li>Discourage congregating in shared spaces, such as staff lounge areas</li> </ul>		all students and staff of social distancing measures and mask requirements.	
<b>Adjusting transportation schedules and practices to create social distance between students</b>	<u><b>HYBRID</b></u> <ul style="list-style-type: none"> <li>Students will be seated two per seat in standard buses</li> <li>Students will be assigned seats on busses, when feasible</li> <li>Family members are requested to sit in the same seat</li> <li>Students will be required to wear face coverings while using district transportation</li> <li>Drivers to wear face coverings when students enter/exit</li> </ul>	<u><b>TRADITIONAL (ELEMENTARY ONLY) &amp; HYBRID</b></u> <ul style="list-style-type: none"> <li>Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>Additional doors will be utilized for arrival and dismissal to spread out student congestion.</li> <li>Looping announcements will be made to assist students with entry and exit of the building in an efficient manner.</li> <li>Hallways and stairwells have been designated as one-way to limit cross traffic.</li> </ul>	CB South Administration CB South FEMO Team CB South Support Staff

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<ul style="list-style-type: none"> <li>• When possible, bus windows will be open to increase ventilation</li> <li>• Consider ways to manage increased traffic congestion with more parent drop-offs/pick-ups</li> <li>• Provide trash can and cleaning supplies for all busses, where feasible.</li> <li>• Provide email reminders to families to maintain a distance of at least 6 feet while at the bus stop.</li> <li>• Students and drivers will be educated on the importance of passengers facing forward (not sideways or backwards).</li> </ul>			
<p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p>	<p style="text-align: center;"><b><u>HYBRID</u></b></p> <ul style="list-style-type: none"> <li>• Elementary specials will be held in homeroom classrooms</li> <li>• Modified classroom instruction to avoid activities which require touching or sharing of items</li> <li>• Handwashing and/or hand sanitizing should occur before and after specials</li> <li>• All classrooms and other spaces will be evaluated to</li> </ul>	<p style="text-align: center;"><b><u>TRADITIONAL (ELEMENTARY ONLY) &amp; HYBRID</u></b></p> <ul style="list-style-type: none"> <li>• Same as yellow phase except in traditional model:</li> <li>• All spaces utilized for learning will be evaluated to determine the maximum safe capacity, with a minimum spacing of three feet and allowing</li> </ul>	<ul style="list-style-type: none"> <li>• Classrooms will seat students with 6 feet of distance to maintain social distancing measures.</li> <li>• Clear pathways will be established for student movement both within classrooms and throughout the building.</li> </ul>	<p>CB South FEMO Team CB South Administration CB South Teachers</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<p>determine the capacity of students and staff based on current social distancing protocols as determined by the Bucks County Department of Health</p> <ul style="list-style-type: none"> <li>All spaces utilized for learning will be evaluated to determine the maximum safe capacity, with a minimum spacing of six feet and allowing for unobstructed pathways and doorways.</li> </ul>	<p>for unobstructed pathways and doorways.</p>		
<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p>	<p><b><u>HYBRID</u></b></p> <ul style="list-style-type: none"> <li>CBSD Before/After Care will follow district guidelines and protocols</li> <li>Registration will be limited based on available space at specific site</li> <li>Childcare will provide individual bag of supplies to each student</li> <li>K-6 student devices going home daily provides additional safe resource for childcare</li> <li>Utilize additional space throughout buildings to promote distancing</li> <li>Utilize outdoor space as much as possible</li> </ul>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY) &amp; HYBRID</u></b></p> <ul style="list-style-type: none"> <li>Same as yellow phase</li> </ul>	<p>N/A at the High School Level</p>	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<ul style="list-style-type: none"> <li>Transportation to/from other providers</li> <li>Providers must follow district guidelines</li> </ul>			
<p><b>Other social distancing and safety practices</b></p>	<p style="text-align: center;"><b><u>HYBRID</u></b></p> <ul style="list-style-type: none"> <li>Same as Red, all field trips and large inter-group activities will be placed on hold and alternative virtual experiences will be explored.</li> <li>Procedures for lock-down and fire/evacuation drills that adhere to social distancing and safety practices as outlined in plan will be developed.</li> </ul> <p style="text-align: center;"><b><u>ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Practice proper social distancing when distributing meals to families.</li> </ul>	<p style="text-align: center;"><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>All emergency plans have been revised to include health and safety guidelines.</li> <li>All field trips and inter-group activities have been postponed.</li> <li>Social distancing measures are in place for meal distribution.</li> </ul>	<p>CB South Administration  CB South Teachers  CB South FEMO Team  Aramark Staff</p>



**Monitoring Student and Staff Health**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
<p><b>* Monitoring students and staff for symptoms and history of exposure</b></p>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Parents will monitor children at home for signs of illness and will keep children at home if a fever and/or other symptoms present</li> <li>• Staff will self-check each day for same symptoms</li> <li>• As part of the daily routine, staff will assess students for symptoms in classrooms</li> <li>• Access to Health Office as needed, this may be more limited than in the past to prevent infection</li> <li>• Teacher may send any student to the nurse if symptoms of illness are observed</li> <li>• School nurse will assess each member for signs and symptoms of COVID to include but not limited to: elevated temperature, cough, shortness of breath, headache, body aches</li> <li>• Post signage at main entryways in district buildings requesting that people who have been symptomatic with fever, cough, or other symptoms do not enter the building.</li> </ul>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>• All staff are required to complete daily symptom screening (monitored by HR)</li> <li>• All students are required to complete daily symptom screening (monitored by nurse and building admin team)</li> </ul>	<p>CB South Administration</p> <p>CB South Health Office Staff</p> <p>CB South Students, Parents, and Teachers</p>

**Monitoring Student and Staff Health**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<ul style="list-style-type: none"> <li>Enforce that staff and students stay home if they have tested positive for COVID-19, have COVID-19 symptoms or have had recent close contact with a person with COVID-19 until they meet criteria to return to work or school.</li> </ul>			
<p>* <b>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p>	<p align="center"><b><u>HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Member will be isolated in Health Office and held there until transportation can be arranged. This transportation must occur as soon as possible.</li> <li>The isolation space will be somewhat removed from the other functioning space</li> <li>Adult picking up student will not be permitted in the building. Young students will be escorted to the door by nurse and ID will be checked before releasing student. In secondary school, upon parent arrival, parent will speak to nurse and student will be sent out to meet parent.</li> <li>Member will be re-masked immediately if symptoms of infection are present, to reduce the spread of disease.</li> </ul>	<p align="center"><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>Isolation rooms identified in the Health Suite.</li> <li>All protocols in the Yellow Phase will be followed to ensure the safety of all.</li> </ul>	<p>CB South Health Staff CB South Administration CB South Staff CB South Parents and Students</p>

**Monitoring Student and Staff Health**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<ul style="list-style-type: none"> <li>• Member will be referred to medical personnel for testing, based on nursing assessment. All members with a fever will be referred to their physician for COVID testing.</li> <li>• If testing is necessary, member not permitted to return unless has a negative COVID test</li> <li>• DOH will be notified of any positive testing</li> <li>• All spaces will be sanitized between members.</li> <li>• All spaces will be disinfected each evening.</li> <li>• Faculty and staff will refer to the isolation protocol for evaluation/disposition of students with COVID-19 symptoms</li> <li>• Notify the Bucks County Health Department of all known positive COVID-19 tests.</li> <li>• Work in collaboration with the local health department to notify any students/faculty that had potential exposure to COVID-19 via contact tracing protocols. Confidentiality of positive cases to be maintained.</li> <li>• If a student or staff member is positive for COVID:</li> </ul>			

**Monitoring Student and Staff Health**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<ul style="list-style-type: none"> <li>○ Close off areas used by sick person and do not use again before cleaning and disinfected.</li> <li>○ Wait at least 24 hours before cleaning and disinfecting associated areas. If not feasible, wait as long as possible. If seven days have passed since the sick individual was in the affected area, cleaning is not needed.</li> </ul>			
<p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p>	<p align="center"><b><u>HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>● Student must see Nurse, upon return to school, prior to entering any other school space</li> <li>● If tested completed for COVID, must present these results prior to school return</li> <li>● Staff and students may return after 10 days have passed since the symptoms first appeared and being fever-free for 24 hours or based on current PADOH guidelines, if different</li> <li>● Track estimated return to school dates of students and faculty/staff in isolation and quarantine</li> <li>● If a student/staff member travels to a state listed on the</li> </ul>	<p align="center"><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>● Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>● Parent must contact nurse via phone prior to return.</li> <li>● All practices under yellow phase will be followed.</li> </ul>	<p>Health Office Staff Building Admininstrators</p>

**Monitoring Student and Staff Health**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<p>Pennsylvania government site for quarantine, the student/staff member must self-quarantine for 14 days prior to returning to school or work</p> <ul style="list-style-type: none"> <li>• Consult with the Buck County DOH on decisions impacting the isolation of students/staff in contact with exposed members of the school community</li> <li>• 14 day quarantine for any student/staff member with a family member or member of their household who tests positive for COVID</li> </ul>			
<p><b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b></p>	<p align="center"><b><u>HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Department of Health will be notified by CSN of suspected positive COVID case</li> <li>• Department of Health will give direction in terms of family notification, this communication will be shared by school</li> <li>• Consult with the Bucks County Health Department on decisions impacting the closure of</li> </ul>	<p align="center"><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>• All practices under the yellow phase will be followed.</li> </ul>	<p>Health Office Staff Building Administrators</p>

**Monitoring Student and Staff Health**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	classrooms, schools, or the district.			
<b>Other monitoring and screening practices</b>	<p align="center"><b><u>HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Parents to monitor children at home for signs of illness</li> <li>• Staff will self-monitor for signs of illness and will complete a monitoring checklist daily</li> <li>• Staff will screen students for signs of illness</li> <li>• Nurses will track cases (staff and students) to assist Department of Health with tracing and decisions in closing schools</li> </ul>	<p align="center"><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>• All practices under the yellow phase will be followed.</li> </ul>	<p align="center">Health Office Staff Building Administrators</p>

**Other Considerations for Students and Staff**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
<p>* <b>Protecting students and staff at higher risk for severe illness</b></p>	<p style="text-align: center;"><b><u>HYBRID</u></b></p> <ul style="list-style-type: none"> <li>• Consider developing a student-specific plan that facilitates his/her safe return to school using increased social distancing strategies, where feasible, for the student and staff. This may include providing students with a Distance Learning platform.</li> <li>• Recommend staff to wear clear face shields in addition to face coverings alternative to masks when meeting face-to-face, teaching, or interacting with others in classroom and congregate settings.</li> <li>• Require face shields and gloves be worn by staff who work with students at higher risk.</li> <li>• Require frequent use of hand sanitizer.</li> <li>• Require hand sanitizing or hand washing prior to eating.</li> <li>• Encourage/Provide time frequent proper handwashing.</li> <li>• Water fountains should not be used by students and staff. Encourage students</li> </ul>	<p style="text-align: center;"><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>• Building staff will adhere to existing IEP and 504 documents.</li> <li>• Additional concerns and requests will be coordinate through the Health Office.</li> <li>• Staff working with high risk students will wear masks and face shields that have been provided by the district.</li> </ul>	<p>CB South Administration  CB South Faculty and Staff  CB South Health Office  CB South FEMO Team</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<p>and staff to bring water bottles from home.</p> <ul style="list-style-type: none"> <li>If possible, in the elementary, students should bring their own lunch. If in cafeteria, students should be seated six feet apart on one side to avoid across the table seating.</li> <li>Provide environmental (e.g. smaller class size) and classroom supports (e.g. teacher aides) for those children who may need assistance with hygiene measures, such as some children with behavioral/developmental disabilities.</li> </ul> <p style="text-align: center;"><b><u>ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Provide routine check-ins by Certified and staff nurses for students and staff at higher risk. Provide support as needed.</li> </ul>			
<p>* <b>Use of face coverings (masks or face shields) by all staff</b></p>	<p style="text-align: center;"><b><u>HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Always require staff to wear a face covering <a href="#">per order requiring universal face coverings</a>. They may also</li> </ul>	<p style="text-align: center;"><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>Students will be provided with a school issued mask. If they refuse to wear it, parent/guardian will be contacted to pick student up. Student</li> </ul>	<p>CB South Administration CB South Health Office CB South Counselors CB South Staff as appropriate</p>



Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<p>choose to wear both a face mask and face shield.</p> <ul style="list-style-type: none"> <li>Require face shield and gloves be worn by all PCAs and those providing one to one assistance.</li> <li>Require students and staff to wear a mask when entering the health office.</li> </ul>		<p>will wait for parent in COVID-19 isolation room.</p> <ul style="list-style-type: none"> <li>Staff who fail to comply with mask rules will be addressed through HR.</li> <li>Students who are medically excused from wearing a mask will be shared through confidential channels with staff members that need to be aware of their unique needs.</li> </ul>	
<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p><b><u>HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Require all students to wear a face covering throughout the school day.</li> </ul>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Same as yellow phase</li> </ul>	<p>Please see above.</p>	

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<ul style="list-style-type: none"> <li>All students are required to wear a face covering on school vehicles.</li> <li>Individuals who cannot wear a mask due to a medical condition, including those with respiratory issues that impede breathing, mental health condition, or disability and also where the ability to see the mouth is essential for communication will be excluded from this requirement.</li> </ul>			
<p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p>	<p style="text-align: center;"><b><u>HYBRID</u></b></p> <ul style="list-style-type: none"> <li>Prior to school restarting, schools should communicate with parents/guardians to address any outstanding concerns.</li> <li>For students with complex needs or vulnerabilities, consider developing a student-specific plan that facilitates their safe return to school. Consider increasing social distancing, limiting interactions with other students/staff, varying arrival and dismissal time, staggering the end of class periods, varying or</li> </ul>	<p style="text-align: center;"><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>In coordination with student's parents and school-based CST, individualized plans will be developed to meet the unique needs of each student as they are presented to us.</li> </ul>	<p>CB South Administration  CB South Health Office  CB South Counselors  Parents &amp; Students</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<p>limiting transitions from classroom to other areas in the school.</p> <p><b><u>ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Provide check ins with higher risk students to provide support as needed by Certified and staff nurses.</li> <li>• Provide check ins and support in accordance the student's IEP goals, 504 accommodations, etc. by special education teachers, counselors, and support staff.</li> <li>• Monitor and communicate student needs/concerns by teachers and counselors and address accordingly.</li> </ul>			
<b>Strategic deployment of staff</b>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY) &amp; HYBRID</u></b></p> <ul style="list-style-type: none"> <li>• Based on district protocols, each building will deploy staff considering layout of building as well as staff and student needs.</li> <li>• Possibly increase support staff for arrival and dismissal at entrances for children's</li> </ul>	<p><b><u>TRADITIONAL (ELEMENTARY ONLY), HYBRID, &amp; ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Same as yellow phase</li> </ul>	<ul style="list-style-type: none"> <li>• Additional staffing needs will be communicated by CBSD HR Department.</li> <li>• Current staff will be deployed based on student needs with social distancing requirements factored into placements.</li> </ul>	CBSD Human Resources Staff

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Implementation Strategies	Responsible Individual(s) and Position
	<p>comfort and to monitor social distancing.</p> <ul style="list-style-type: none"> <li>• Consider using different entrances for busses rather than all students entering and exiting through the same door</li> <li>• Limit the number of adults, when possible, in classrooms.</li> </ul> <p style="text-align: center;"><b><u>ONLINE</u></b></p> <ul style="list-style-type: none"> <li>• Identify additional staff availability and expertise to assist/support students and families.</li> <li>• Consider staffing needs: abilities, technology resources, and training.</li> <li>• Provide virtual support based on student need. PCAs and EAs will work under the direction of the case manager/teacher to provide support to students in a virtual setting.</li> </ul>			